

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on May 12, 2025.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel Daniel Hamm Darla Martens Jim Richardson Dawn Wanner Ron Becker	

The meeting was called to order by Mayor Mathies at 6:00 p.m.

100-25 Consent Agenda	Gammel Wanner	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
101-25 Admin Report	Hamm Martens	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
102-25 Council Reports	Becker Hamm	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
103-25 Dust Control	Gammel Richardson	BE IT RESOLVED THAT Herbert Town Council has reviewed the list of dust control applications and directs the CAO to arrange for the service to be completed before June 15, 2025.	Carried
104-25 Purchase & Consolidation	Wanner Becker	WHEREAS a proposal has been presented to Council for the purchase Lot and consolidation of Lots 17 and 18, Block 3, Plan B3773 with Lot C, Block 3, Plan B3773, BE IT RESOLVED THAT Council approves the proposal, and that the cost of the title transfer shall be invoiced to the purchaser.	Carried
105-25 Development Permit Fee Increase	Gammel Becker	WHEREAS the current development permit fee at the Herbert Town Office is \$25.00; and WHEREAS the required SAMA maintenance fee is \$25.00, and the administrative process for a development permit can be complex BE IT RESOLVED THAT Council approves increasing the cost of a development permit to \$100.00 and directs the CAO to ensure that all relevant legislation is updated and brought to Council for amendment.	Carried
106-25 HDRB PCU Acct & Signing Authority	Becker Hamm	Whereas the Herbert & District Rec Board requires a bank account to receive grant funding from Saskatchewan Liquor and Gaming, Be it resolved that Council directs the CAO to open an account at Prosperity Credit Union – Herbert Branch under the name of Herbert & District Rec Board, and that Bylaw 2017-02 be amended to include the account and presented to Council for approval. Be it further resolved that the signing authority for the account shall be the same as the signing authority for the Town of Herbert: Michelle Mackow (CAO) or Pam Schaitel (CFO), along with Mayor Mathies. In the event that Mayor Mathies is unavailable, one of the Finance Committee members may sign, being Darla Martens or Dawn Wanner.	Carried

[Initial]

107-25 Rink Kitchen Fan	Wanner Hamm	THAT Council will replace the motor for the rink kitchen ventilation fan at a cost of \$912.76.	Defeated
108-25 Rink Kitchen Fan	Gammel Becker	THAT Council will cover 50% of the \$912.76 cost to replace the motor for the rink kitchen ventilation fan.	Carried
109-25 Lions Hall Lighting	Becker Gammel	THAT Council accepts the quote of \$2,197.80 from Alexandre Electric Ltd. to update the Lions Hall lighting.	Carried
110-25 Closed Session	Martens Becker	THAT Council enters into a closed session at 7:43 p.m. to discuss PLANNING in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).	Carried
111-25 Exit Session	Wanner Gammel	THAT Council exits the closed session at 8:23 p.m.	Carried
112-25 Adjournment	Becker	THAT this meeting be adjourned at 8:25 p.m. and that the Council meet again on May 26, 2025, for a regular meeting at 6:00 p.m.	Carried

CAO

Mayor Ron Mathies

[Initial]