

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on March 10, 2025.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel Daniel Hamm Darla Martens Jim Richardson Dawn Wanner	

The meeting was called to order by Mayor Mathies at 6:00 p.m.

**6:05 pm – Councillor Daniel Hamm declared Conflict of Interest regarding the WTP roof in New Business*

047-25 Consent Agenda	Gammel Richardson	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
048-25 Admin Report	Hamm Martens	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
049-25 Council Reports	Gammel Wanner	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried

**6:35 pm – Councillor Daniel Hamm leaves chambers*

050-25 Roof Patching	Martens Gammel	THAT Council has reviewed quotes and analysis for repair on the WTP Water Treatment Plant flat roof, BE IT RESOLVED THAT Council ask the CAO to arrange to have the roof temporarily patched and to obtain quotes for a peaked roof.	Carried
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**6:45 pm – Councillor Daniel Hamm returns to chambers*

051-25 Skid Steer Repairs	Gammel Hamm	WHEREAS the skid steer is in need of repairs, BE IT RESOLVED THAT Council authorize Armstrong Implements to investigate the causes of the skid steer’s error code and proceed with rebuilding the toolbar at the front of the machine.	Carried
052-25 Maintenance Services for Water Plant	Wanner Richardson	WHEREAS the instrumentation used for daily water testing at the Water Treatment Plant requires annual calibration and examination, BE IT RESOLVED THAT Council direct the CAO to procure maintenance services for the water plant testing equipment from ClearTech for the year 2025, at a cost of \$3,809.00 plus applicable taxes.	Carried
053-25 Maintenance Services for Lift Stations	Gammel Wanner	WHEREAS the Town Council recognizes the importance of hiring Xylem for preventative maintenance on the East and West Lift Stations, BE IT RESOLVED THAT Council direct the CAO to enter into a three-year maintenance agreement with Xylem, which includes a 10% discount on parts, at a cost of \$3,285.00 plus applicable taxes per year.	Carried

054-25
Adjournment

Wanner

THAT this meeting be adjourned at 7:30 p.m.; and that the Council meet again on March 24, 2025, for a regular meeting at 6:00 p.m.

Carried

CAO

Mayor Ron Mathies

[Initial]