

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on February 24, 2025.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel Daniel Hamm Darla Martens Jim Richardson Dawn Wanner	

The meeting was called to order by Mayor Mathies at 6:00 p.m.

034-25 Consent Agenda	Hamm Martens	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
035-25 Admin Report	Wanner Gammel	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
036-25 Council Reports	Gammel Hamm	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
037-25 Parade Insurance	Gammel Richardson	THAT Council will provide and pay for insurance for the August long weekend parades.	Carried
038-25 Bylaw 2025-02 Herbert Cemetery ADOPTED	Martens Richardson	THAT Bylaw 2025-02, a bylaw of the Town of Herbert TO PROVIDE REGULATIONS FOR THE USE, CARE AND MAINTENANCE OF THE HERBERT CEMETERY, has been given a THIRD READING & ADOPTED.	Carried
039-25 SWMGC Membership Renewal	Wanner Martens	WHEREAS the Herbert Town Council finds value in the Southwest Municipal Government Committee meetings, BE IT RESOLVED THAT council ask the Chief Administrative Officer (CAO) to renew the membership at a cost of \$150.00.	Carried
040-25 Building Repair Quote	Gammel Richardson	WHEREAS the building that houses the regional library has had consistent issues each winter with the furnace stack freezing over; BE IT RESOLVED that Council approve of the quote of \$1,145.00 plus taxes to re-locate the stack from the roof to the side of the building.	Carried
041-25 Policy 2.5 Amendment	Richardson Gammel	WHEREAS Council has reviewed the amended Policy 2.5 formerly known as “Holidays”, BE IT RESOLVED that Policy 2.5, now known as “HOLIDAYS AND VACATION,” is hereby approved.	Carried
042-25 Policy 2.13 Amendment	Hamm Martens	WHEREAS the Herbert Town Council has reviewed the amended Policy 2.13 formerly known as "Safety Boots", BE IT RESOLVED that Policy 2.13, now known as "EMPLOYEE REIMBURSEMENTS," is hereby approved.	Carried

[Initial]

043-25 Councillor Resignation & By-election Date	Gammel Martens	<p>WHEREAS, due to health concerns, Councillor Tom Newburgh has resigned from the Town Council effective immediately; and</p> <p>WHEREAS, in accordance with the Saskatchewan Elections Act, the Council have six (6) months to hold a by-election,</p> <p>BE IT RESOLVED THAT Council ask the CAO to advertise for a by-election to be held on May 14, 2025, to fill one councillor vacancy.</p> <p>Carried</p>
044-25 Closed Session	Richardson Hamm	<p>THAT Council enters into a closed session at 7:08 pm to discuss LABOUR in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).</p> <p>Carried</p>
045-25 Exit W/O Report	Martens Richardson	<p>THAT Council exits the closed session at 8:29 p.m. without report.</p> <p>Carried</p>
046-25 Adjournment	Wanner	<p>THAT this meeting be adjourned at 8:29 p.m.; and that the Council meet again on March 10, 2025, for a regular meeting at 6:00 p.m.</p> <p>Carried</p>

CAO

Mayor Ron Mathies