The minutes of the regular meeting of the Council of the Town of Herbert held at the Herbert Lions Hall at 706 Railway Avenue on June 8, 2020.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO

 Councilors: Brad Cornelson Delegation:

 Iain Dunbar

 Devin Harlick Spectator: Rhonda Ens – The Herald

 Bob MacFarlane (Absent)

 Leroy Martens

 Doug Osmond

Call: The meeting was called to order by Mayor, Ron Mathies at 7:00 p.m.

115-20 Harlick THAT the Consent Agenda be adopted as a whole and forms a part of these

Consent Martens minutes.

Agenda Carried

116-20 Cornelson THAT Council approves the Administrator’s Report as presented and forms

Admin Osmond a part of these minutes.

Report Carried

117-20 Osmond THAT Council approve the Maintenance Report for the month of May,

Maintenance Dunbar 2020, as presented by April Deacon, Maintenance Manager, and filed.

Report

 Carried

118-20 Cornelson THAT Council, Committee and Mayor reporting given at this meeting are

Council Harlick approved and filed.

Reports Carried

119-20 Osmond WHEREAS, the Prairie Centre Credit Union (PCCU) annually requires that

PCCU Harlick Council acknowledge the line of credit carried by the Town of Herbert and

Line of Credit declare who would be the signatures for that line of credit;

& Signatures

 BE IT RESOLVED THAT Council will continue to carry the $125,000.00 line of credit with the PCCU and signers will be Michelle Mackow (CAO) OR Pam Schaitel (Financial Officer) and any one of the following Council Members: Ron Mathies (Mayor); Brad Cornelson, Bob MacFarlane, Leroy Martens, Doug Osmond, Iain Dunbar, or Devin Harlick.

 Carried

120-20 Dunbar WHEREAS June is PRIDE MONTH in Canada;

PRIDE Cornelson

Flag BE IT RESOLVED THAT Town Council will fly a PRIDE flag at the

 Herbert Memorial Wall for the month of June.

 Carried

121-20 Harlick WHEREAS the HDSC INC. is progressing with renovations to the kitchen at Used Cornelson the Sports Complex and the used combination stove/oven unit needs

Appliance to be Inc. removed;

From Complex

 BE IT RESOLVED THAT Council instructs the Administrator to contact the Herbert Stampede Association to see if they will be able to use the stove/oven at the rodeo grounds and if they will come and get it.

 Carried

122-20 Osmond WHEREAS the Chinook Regional Library is not scheduled to reopen until CRL Martens phase 4; and

Directed

Services for WHEREAS In a teleconference on May 22, 2020 with the public library

Re-opening of directors, the provincial librarian shared that boards can re-open specific

Herbert Library library services before Phase 4; and

 WHEREAS the CRL has provided Council and all library staff with the protocols to be followed;

 BE IT RESOLVED THAT Town Council for Herbert supports the re- opening of specific library services and the recall of staff from layoff to work in Herbert library branch providing curb-side pickup service for patrons.

 Carried

123-20 Martens WHEREAS Stark & Marsh were engaged by the Town of Herbert for the 2019 Osmond 2019 audit and the audit has begun;

Financial

Audit BE IT RESOLVED THAT Stark & Marsh have provided A Letter of Independence and a report pertaining to the financial statement of the municipality.

 Carried

124-20 Dunbar WHEREAS Policy 7.1(C) known as the Tax Grant Policy currently says that

Policy 7.1 Harlick all applications must be received no later than November 1; and

Amendment

 WHEREAS Policy 7.1(C) known as the Tax Grant Policy currently says that successful applicants will be notified by November 30th of each year or within 30 days of the receipt of their application, whichever is less;

 BE IT RESOLVED THAT Policy 7.1(C) is hereby amended to say that all applications must be received no later than September 1st and THAT

 successful applicants will be notified by November 1st of each year.

 Carried

125-20 Harlick THAT Council instruct the Administrator to write to Darryl Braun

Letter of Cornelson indicating that these circumstances will require an investigation by insurance Response providers.

 Carried

126-20 Cornelson THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act to Tax Osmond commence proceedings to request title with respect to the following described Enforcement lands:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Roll | 24100 | LOT 20-BLK/PAR 2-PLAN B3773 EXT 0LOT 21-BLK/PAR 2-PLAN B3773 EXT 0 | Title No. | 122692811122692833 |

 Carried

127-20 Martens THAT Council approve of the duplicate base tax abatement request of

Duplicate Dunbar $700.00 for the property known as Lot 12, Block 1, Plan 101780232.

Base Tax

 Carried

128-20 Harlick THAT Council instruct the Administrator to write to property owner Najwa Letter of Cornelson Souki indicating that there will be no reimbursement of garbage and Response recycling fees for the period of time that the property was vacant.

 Carried

129-20 Cornelson THAT Council enter into a closed session at 9:20 pm to discuss COVID-19

Closed Harlick ECONOMIC RESPONSE PLANNING (as per Sec 20 of the Municipalities Session Act or Part III of the Local Authority Freedom of Information and Protection of Privacy Act.)

 Carried

130-20 Osmond THAT Council exit the closed session at 9:50 pm without report.

Exit W/O Dunbar

Report Carried

131-20 Cornelson WHEREAS utilities have not incurred interest rates since the April billing

Utility Osmond as part of Council’s economic response to Covid-19;

Interest

Charges

 BE IT RESOLVED THAT Council will return to operating the Water and Sewer as per Bylaw 2018-08 and the Environmental Levy as per Bylaw 2014-04, as of August 31, 2020.

 Carried

132-20 Martens WHEREAS Council made resolution at the March 23, 2020 Council meeting Water Harlick to not disconnect water services due to arrears as part of the economic Disconnection response to Covid-19;

On Arrears

 BE IT RESOLVED THAT Council gives the Administrator the discretion to disconnect water services on arrears exceeding $500.00 during the Covid-19 pandemic.

 Carried

133-20 Harlick THAT this meeting is adjourned at 9:55 p.m. and that Council meet

Adjournment for a regular meeting on June 22, 2020 at 7:00 p.m.

Carried

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CAO Mayor Ron Mathies