The minutes of the regular meeting of the Council of the Town of Herbert held in the Council Chambers on December 9, 2019 at 503 Herbert Avenue.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO

Councilors: Brad Cornelson Spectator: Rhonda Enns – Herbert Herald

Iain Dunbar

Devin Harlick

Bob MacFarlane

Leroy Martens

Doug Osmond

Call: The meeting was called to order by Mayor Ron Mathies at 7:00 p.m.

323-19 MacFarlane THAT the Consent Agenda be adopted as a whole and forms a part of these

Consent Dunbar minutes.

Agenda Carried

324-19 MacFarlane THAT Council approves the Administrator’s Report as presented and forms

Admin Osmond a part of these minutes.

Report Carried

325-19 Cornelson THAT Council accept the Maintenance Report for the month of November,

Maintenance Harlick 2020 as presented by April Deacon, Maintenance Manager, and filed.

Report

Carried

326-19 Osmond THAT Council, Committee and Mayor reporting given at this meeting is

Council Martens approved and filed.

Reports Carried

327-19 MacFarlane THAT Council adopts a “false alarm” policy regarding the Herbert

False Dunbar Volunteer Fire Department Services.

Alarm Policy Carried

328-19 Harlick THAT Council approves a 2020 membership in the amount of $293.07 with

2020 FCM Dunbar The Federation of Canadian Municipalities.

Membership Carried

329-19 MacFarlane THAT Council gives Wood River Controls permission to feed internet Internet Dunbar service in the rural area from the Herbert Sports Complex.

Service Carried

330-19 Osmond THAT Council will retain Gord Krismer & Associates Ltd for Municipal Board of Cornelson Board Services and appoints the following as the Board of Revision for the Revision Board of Town of Herbert:

Clint Krismer - Chair  
 Gord Krismer - Vice-Chair  
 Jeff Hutton  
 Kirby Bodnard  
 Charmaine Luscombe  
 Brenda Lauf  
 Cameron Duncan  
 David Lang  
 Gail Wartman

Aileen Swenson (Secretary)

Carried

331-19 MacFarlane THAT In accordance with Bylaw 2013-01, A BYLAW OF THE TOWN OF Establish Osmond HERBERT TO ESTABLISH A VOLUNTEER FIRE DEPARTMENT IN HVFD AND FOR THE TOWN OF HERBERT, Section 3, the Town Council makes the following appointments:

**Fire Chief** – Brad Cornelson

**Deputy Fire Chief** – Brendan Stubbins

**And the following members**:

Justin Wilson Jordan Miller

Bryan Redekop Jon Miller

Lyle Zacharias Josh Erb

Richard Doll Mitch Froyman

Mike Doll Marshal Froese

Mike Forsyth Leszek Klimkiewicz

Mason Forsyth

Carried

332-19 MacFarlane THAT in accordance with Bylaw 2016-12, Council Procedures Bylaw, Part Council Osmond VI, Town Council makes the following appointments:

Committee

Appointments **Building Committee**

Bob MacFarlane – Chairperson

Devin Harlick – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Equipment Committee**

Iain Dunbar – Chairperson

Leroy Martens – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Personnel Committee**

Bob MacFarlane– Chairperson

Brad Cornelson – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Safety Committee**

Leroy Martens– Chairperson

Iain Dunbar – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary Carried

333-19 Cornelson THAT in accordance with Bylaw 2005-06, a bylaw to establish and operate Library Dunbar the local library board, Council for the Town of Herbert appoints one

Board member to the board as follows:

Representative

Doug Osmond – Town of Herbert Representative

Carried

334-19 Harlick In accordance with Bylaw 2017-02, A BYLAW OF THE TOWN OF

HDRB Dunbar HERBERT FOR THE ESTABLISHMENT AND OPERATION OF THE

Appointees HERBERT & DISTRICT RECREATION BOARD, Council for the Town of Herbert appoints the following members to the Herbert and District Recreation Board:

Bob MacFarlane – Council Representative – Chairperson to the HDRB

Brad Cornelson – Council Representative – Member of the HDRB

Doug Osmond – Member at Large – Member of the HDRB

Val Braun – Member at Large – Member of the HDRB

Kim Funk – Member at Large – Member of the HDRB

Michelle Mackow – Town of Herbert CAO – Secretary/Treasurer to the HDRB

Ron Mathies – Mayor of the Town of Herbert – Ex-Officio member of the HDRB

335-19 Osmond THAT In accordance with Bylaw #69-3, a Bylaw to establish and operate the HFRP Harlick HFRP park, the Town of Herbert appoints the following two representatives Representatives for the operating year 2020 and THAT the representatives will, as per agreement, provide the municipality with two weeks’ notice of the annual

meeting and will submit a copy of the annual report and a certified copy of the audited financial statement for the fiscal year concluded.

Iain Dunbar – Town of Herbert Representative

Wes Redekop – Town of Herbert Representative

Carried

336-19 Harlick THAT in accordance with Bylaw 2016-12, Council Procedures Bylaw, Part Council Martens VI, Mayor Ron Mathies makes the following appointments:

Committee

Appointees **Bylaw Enforcement Committee**

Iain Dunbar – Chairperson

Doug Osmond – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Economic Development Committee**

Devin Harlick – Chairperson

Leroy Martens – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Emergency and Fire Preparedness Committee**

Brad Cornelson – Chairperson

Bob MacFarlane - Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Recreation Committee**

Bob MacFarlane – Chairperson

Brad Corneslon – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Transportation Committee**

Leroy Martens – Chairperson

Devin Harlick – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

**Utilities and Waste Committee**

Doug Osmond – Chairperson

Iain Dunbar – Member

Ron Mathies – Ex Officio

Michelle Mackow – Secretary

337-19 MacFarlane THAT Council sign the Mutual Aid agreement for 2020-2023.

Mutual Aid Osmond

Agreement Carried

338-19 Dunbar THAT Council enter into a closed session at 8:50 pm to discuss PERSONNEL

Closed Martens (as per Sec 20 of the Municipalities Act or Part III of the Local

Session Authority Freedom of Information and Protection of Privacy Act.)

Carried

339-19 Osmond THAT Council exit the closed session at 9:16 pm without report.

Exit W/O Harlick

Report Carried

340-19 Cornelson THAT Council approves the Maintenance Manager’s contract from 2020

Maintenance Osmond 2022.

Manager’s

Contract Carried

341-19 MacFarlane THAT Council approves of bonus amounts for the CAO and Maintenance

Bonuses Harlick Manager totalling $1500.00.

342-19 MacFarlane THAT this meeting is adjourned at 9:25 p.m. and that Council meet

Adjournment againfor a regular meeting on January 13, 2020 at 7:00 p.m.

Carried

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CAO Mayor Ron Mathies