The minutes of the regular meeting of the Council of the Town of Herbert held in the Council Chambers on May 13, 2019 at 503 Herbert Avenue.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO

Councilors: Brad Cornelson Spectator: Rhonda Ens – Herbert Herald Iain Dunbar

Devin Harlick Delegation: Mayor of Swift Current,

Bob MacFarlane Dennis Perrault – Western

Leroy Martens Summer Games

Doug Osmond Kevin Tersteege – “old vet’s hall”

Call: The meeting was called to order by Ron Mathies at 7:00 p.m.

157-19 Osmond THAT the Agenda be adopted to form part of these minutes.

Agenda MacFarlane

Carried

158-19 Cornelson THAT the minutes of the Herbert Town Council regular meeting held on

Minutes MacFarlane April 24, 2019 are approved as circulated and filed. Carried

159-19 Dunbar THAT the following listed correspondence, having been read as

Corresp. Osmond filed/referred:

* SCCWS RE: April Newsletter
* SCCWS RE: 2019 Froghoppers Program
* Kevin Tersteege RE: Delegation
* MP – Cheryl Gallant RE: Bill C-68
* SK Lotteries RE: Community Grant Program
* Stark & Marsh RE: Letter of Independence
* Stark & Marsh RE: Reporting Responsibilities & Audit Plan
* SaskPower RE: Transformer Replacement
* Vertex RE: TransGas Limited Depth of Cover Survey Project
* The Herald RE: April 23rd, April 30th & May 7th Issues

Carried

160-19 MacFarlane THAT Council accept the February, March and April, 2019 Bank

Bank Dunbar Reconciliation for the Town of Herbert as presented and forms a part of Rec these minutes.

Carried

161-19 Cornelson THAT Council approve the Statement of Financial Activities for the month Statement Dunbar of April, 2019 as presented and forms a part of these minutes.

Of Financial

Activities Carried

162-19 Osmond THAT Council acknowledge the presentation of the Water and Sewer Utility Dunbar Utility records for the month of April, 2019 consisting of: Filter

Report Report, Backwash Data Report, Filter Turbidity NTU Test Report, Coagulant Pump and Polymer Pump Report, Water and Chemical Consumption Reports, Sewage Lift Stations Report, Lagoon Operation

Report, Daily Log, Terry’s time sheet, details on Chlorine Gas, Polymer,

Filter Chemical Enhancements and Clearpac 180, and including reports from:

Sask Health Water Analysis ( 6 )

Sask Environment Health & Toxicity Analysis

Carried

163-19 Dunbar THAT Council approves the Administrator’s Report as presented and forms

Admin Osmond a part of these minutes.

Report Carried

164-19 MacFarlane THAT Council accept the April 2019 Maintenance Report as presented and

Maintenance Martens filed.

Report Carried

165-19 Harlick THAT Council approve Council, Committee and Mayor reporting given

Council Martens at this meeting and filed.

Reports Carried

166-19 Harlick THAT Bylaw 2019-06, being a bylaw of the Town of Herbert TO AMEND Bylaw Cornelson Bylaw 2016-12 A BYLAW OF THE TOWN OF HERBERT TO

2019-06 REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCIL AND COUNCIL’S COMMITTEES, be read a first time.

Carried

167-19 MacFarlane THAT Bylaw 2019-06, being a bylaw of the Town of Herbert TO AMEND Bylaw Osmond Bylaw 2016-12 A BYLAW OF THE TOWN OF HERBERT TO

2019-06 REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCIL AND COUNCIL’S COMMITTEES, be read a second time.

Carried

168-19 Cornelson THAT Bylaw 2019-06, being a bylaw of the Town of Herbert TO AMEND Bylaw MacFarlane Bylaw 2016-12 A BYLAW OF THE TOWN OF HERBERT TO

2019-06 REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCIL AND COUNCIL’S COMMITTEES, be given three readings at this meeting.

Carried Unanimously

169-19 Osmond THAT Bylaw 2019-06, being a bylaw of the Town of Herbert TO AMEND Bylaw MacFarlane Bylaw 2016-12 A BYLAW OF THE TOWN OF HERBERT TO

2019-06 REGULATE THE PROCEEDINGS OF MUNICIPAL COUNCIL AND COUNCIL’S COMMITTEES, be read a third time and adopted.

Carried

170-19 MacFarlane THAT Town Council has reviewed and accepts the Draft Financial

Draft Dunbar Statements as prepared by Stark and Marsh for the Town of Herbert’s 2018

Financial fiscal year as presented.

Statement Carried

171-19 Osmond THAT Council appoint Stark and Marsh for the Town of Herbert’s 2019

2019 Dunbar Financial Audit.

Auditors Carried

172-19 Cornelson THAT Council accept the list of lands in arrears as presented, and THAT

List of Land Osmond TAXervice be authorized to handle the Tax Enforcement proceedings on

Arrears & behalf of the Town of Herbert.

TAXervice Carried

173-19 Harlick THAT Council consents to Xylem using the Town of Herbert’s completed

Lift Station Osmond and successful lift stations project as a case story including a general release

Project - Xylem for publicity. Carried

174-19 Harlick THAT Council amends the 2019 budget for the Town of Herbert as follows:

2019 Budget Dunbar **Asphalt/Surfacing Material – is reduced from $17,000.00 to $8,000.00;**

Amendment **and**

**Surfacing Contract – is increased from $5,000.00 to $20,000.00 including a $6,000.00 increase from surplus.** Carried

175-19 MacFarlane THAT Council approves of dust control being applied in the town of

Dust Martens Herbert to the following areas:

Control **Neidpath Street** – from Herbert Avenue to Bison Avenue

**Herbert Avenue East** – from Neidpath Street to past the last house on Herbert Ave

**Dominion Street** – from Herbert Ave to Railway Ave – *cut due to road work*

**Railway Avenue** – spot control from Herbert Avenue to Dominion Street

**Bison Avenue** – from Klassen Street to Lobethal Street

**Herbert Avenue West** – from Prairie Wind Estate to Cemetery Road

Carried

176-19 MacFarlane THAT Town Council will hire Stantec Engineering for a preliminary

Stantec Harlick review of the Herbert Transfer Station for procedures to decommission the

Engineering landfill as required by the Ministry of Environment.

Carried

177-19 MacFarlane THAT Council enter into a closed session at 9:55 pm to discuss legal advice

Closed Cornelson (as per Sec 20 of the Municipalities Act or Part III of the Local Authority

Session Freedom of Information and Protection o Privacy Act.) Carried

178-19 Harlick THAT Council exit the closed session at 10:15 p.m.

Closed Osmond

Session Exit Carried

179-19 Dunbar *Whereas* a liability amount of $20,000.00 has sat since 2013 in the Town of

Liability MacFarlane Herbert’s account 210-200-400; and

Amount *Whereas* it would appear to Town Council that this amount was paid out in years prior to 2013 by using account 550-500-110;

*Therefore* Be It Resolved That the Administrator will write off the liability amount of $20,000.00 in the 2019 fiscal year.

Carried

180-19 MacFarlane THAT this meeting is adjourned at 10:17 p.m. and that Council meet

Adjournment againfor a regular meeting on May 27, 2019 at 7:00 p.m.

Carried

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CAO Mayor Ron Mathies