

The minutes of the regular meeting of the Council of the Town of Herbert held in the Council Chambers on February 13, 2017.

Present	Mayor:	Ron Mathies	Staff:	Michelle Mackow – CAO
	Councilors:	Brad Cornelson Pat Gammel Robert MacFarlane Leroy Martens Calvin Penner	Spectators:	Rhonda Enns – Herbert Herald
			Delegation:	Kevin Steinley – Swift Current Creek Watershed Stewards
	Absent:	Dennis Kehler		

Call: The meeting was called to order by Ron Mathies at 5:55 p.m.

030-17 Agenda	Cornelson MacFarlane	THAT the Agenda be adopted to form part of these minutes.	Carried
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031-17 Minutes	Penner Gammel	THAT the minutes of the Herbert Town Council meeting held on January 23, 2017 be approved as presented.	Carried
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032-17 Corresp.	Gammel Cornelson	THAT the following listed correspondence, having been read as filed/referred:	
	<ul style="list-style-type: none"><li>• The Herald</li><li>• Murray Walter</li><li>• HCRL</li><li>• Peter Van Loan, MP</li><li>• Chinook Regional Library</li><li>• Cypress Health Region</li><li>• Ombudsman SK</li><li>• Herbert Minor Hockey</li><li>• CPAA</li><li>• WTP Optimizations</li></ul>	<ul style="list-style-type: none"><li>RE: January 24 &amp; 31 Issues</li><li>RE: Retaining Services</li><li>RE: Meeting Minutes – Wednesday, January 25, 2017</li><li>RE: Bill C-323 Tax Credit for Restoration of Historic Properties</li><li>RE: Agreement</li><li>RE: Request for Sidewalk Replacement</li><li>RE: Conflict of Interest Brochures</li><li>RE: 12<sup>th</sup> Annual Supper and Auction – March 3, 2017</li><li>RE: Letter of Support</li><li>RE: A-Tap</li></ul>	Carried

033 -17 Accounts Batch 2017-00009 to 2017-00011 2017-00013 to 2017-00015	MacFarlane Penner	THAT the accounts presented to this meeting and endorsed by Council be approved for payment as presented and filed.	Carried
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034-17 Statement Of Financial Activities	Gammel Cornelson	THAT the Statement of Financial Activities for the month or January 2017 be approved as presented and filed.	Carried
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035-17 Admin Report	MacFarlane Cornelson	THAT the Administrator’s Report is approved as presented and filed	Carried
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036-17 Utility Report	Penner Gammel	THAT Council acknowledge the presentation of the Water and Sewer Utility records for the month of January, 2017 consisting of: Filter Backwash Data Report, Filter Turbidity NTU test Report, Coagulant Pump and Polymer Pump Report, Water and Chemical Consumption Reports, Sewage Lift Stations Report, Lagoon Operation Report, Daily Log, Terry’s time sheet, details on Chlorine Gas, Polymer, Filter Chemical Enhancements and Clearpac 180, and including reports from:	
		Sask Health Sask Environment	Water Analysis (5) Health & Toxicity Analysis
			Carried

[Initial]

037-17 SWPP Project	MacFarlane Gammel	<p>THAT Council supports the Source Water Protection Planning Project in partnership with the Swift Current Creek watershed stewardship group and commits to participate and provide the agreed upon support as specified:</p> <p>The Town of Herbert will provide a facility for all meetings, provide town staff to help with process and provide information as needed and will support all activities required to complete the Source Water Protection Process.</p>	Carried
038-17 Murray Walter	Gammel Penner	<p>THAT the Town of Herbert will retain the services of Murray Walter for a fee of Five Hundred Dollars (\$500.00) per year and an hourly rate of Two Hundred and Fifty Dollars (\$250.00).</p>	Carried
039-17 Sidewalk Replacement	MacFarlane Martens	<p>THAT Council approves of the written request for sidewalk replacement for the Cypress Health Region in Herbert and THAT the costs of this replacement will be split as per Policy 500 H; regulation 500.H.i.</p>	Carried
040-17 Outstanding Interest	MacFarlane Cornelson	<p>THAT Council agrees that the outstanding interest amount owed on Lots 2 &amp; 3, Block 3; Plan F5081 be reduced to half of that amount.</p>	Carried
041-17 Policy Manual Amendment	MacFarlane Cornelson	<p>THAT Council approve the Town of Herbert's policy manual be amended to include Bylaw 2017-01 in policy 400.A. Council Member's Code of Conduct.</p>	Carried
042-17 Bylaw 2017-01	Gammel MacFarlane	<p>THAT Bylaw 2017-01, being a Bylaw for Council Code of Ethics be read a first time.</p>	Carried
043-17 Bylaw 2017-01	Penner Cornelson	<p>THAT Bylaw 2017-01, being a Bylaw for Council Code of Ethics be read a second time.</p>	Carried
044-17 Bylaw 2017-01	Martens MacFarlane	<p>THAT Bylaw 2017-01, being a Bylaw for Council Code of Ethics be given three (3) readings at this meeting.</p>	Carried
045-17 Bylaw 2017-01	Penner Gammel	<p>THAT Bylaw 2017-01, being a Bylaw for Council Code of Ethics be be read a third time and adopted.</p>	Carried
046-17 In- camera	MacFarlane Penner	<p>THAT Council goes onto committee of the whole, In-camera.</p>	Carried
047-17 Arise W/O Report	Penner MacFarlane	<p>THAT Council arises from committee of the whole without report.</p>	Carried
048-17 Adjournment	Cornelson Martens	<p>THAT this meeting is adjourned at 9:30 p.m. and that Council meet again for a regular meeting on February 27 at 7:00 p.m.</p>	Carried

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CAO

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Mayor Ron Mathies

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