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| **POLICY:** Services – Town of Herbert |  **COUNCIL RESOLUTION:**Resolution:Effective:  |
| **DEPARTMENT:**Administration | **POLICY NUMBER:** 2019-5.0  |  **Amended Date:**Resolution:   |

**5.1 F. Water Meter Reading**

The owner/occupant of a water meter must submit a meter reading a minimum of every three months as per the schedule:

* January, April, July and October

Town Maintenance Staff will do an annual inspection of all water meters in the Town of Herbert during the Month of September.