

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on September 28, 2026.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel Daniel Hamm Darla Martens Jim Richardson Dawn Wanner Ron Becker	Absent: Delegation:

The meeting was called to order by Mayor Mathies at 5:59 p.m.

247-26 Consent Agenda	Gammel Martens	RESOLVED THAT: Council adopt the Consent Agenda as a whole, and that the items contained therein form part of these minutes.	Carried
248-26 Admin Report	Wanner Hamm	RESOLVED THAT: Council approves the Administrator’s Report as presented and forms a part of these minutes	Carried
249-26 Council Reports	Hamm Gammel	RESOLVED THAT: Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
250-26 Mainline Mutual Aid	Richardson Becker	THAT Council approve payment of the 2026 Mainline Mutual Aid Area annual levy in the amount of \$ 2,102.50.	Carried
251-26 SUMAssure Insurance	Martens Becker	THAT motion 238-26 regarding the 2026/2027 SUMAssure insurance renewal be amended with the following: * Blacksmith Shop: <i>remove this property from the Town’s insurance policy;</i> * Pioneer Cottage: <i>change coverage to Actual Cash Value (ACV)</i> * Reed Valley School: <i>change coverage to Actual Cash Value (ACV)</i> AND THAT all other clauses of the main motion remain unchanged.	Carried
252-26 Lots 11 & 12 Bk 18	Becker Hamm	BE IT RESOLVED THAT Council authorize Administration to proceed with registering Consent to Take Title for Lots 11 and 12, Block 18, Plan E1263, and further authorize Administration to suspend the tax Enforcement process and enter into a payment agreement with the property owner for the outstanding tax arrears following registration.	Carried
253-26 Noble Irwin Regional Foundation	Hamm Gammel	THAT Council approve a donation of \$ 2,000.00 to the 2026 Noble Irwin Regional Healthcare Foundation Radiothon in support of laboratory equipment purchases for the Cypress Regional Hospital.	Carried
254-26 Policy 2026-1.2	Gammel Wanner	THAT Council approve the amendments to Policy 2026-1.2, Assistant Foreman Job Description, as presented.	Carried

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255-26 SEIU & Assistant Foreman	Martens Richardson	THAT Council approve and enter into the Letter of Understanding between the Town of Herbert and SEIU regarding the Assistant Foreman position, and authorize the Mayor and CAO to execute the agreement on behalf of the Town.	Carried
256-26 Lot B, Bk 3, Plan B3773	Gammel Richardson	THAT Council approve the Agreement for Sale for Lot B, Block 3, Plan B3773, subject to the Town of Herbert successfully obtaining title to the property and execution of the Agreement for Sale, and authorize the Mayor and CAO to execute all necessary documents to complete the transaction.	Carried
257-26 Lot B, Bk 3, Plan B3773	Becker Gammel	THAT Council authorize Administration to levy the 2026 municipal property taxes against Lot B, Block 3, Plan B3773 for the purpose of initiating Tax Enforcement proceedings in 2027 and facilitating the eventual transfer of ownership to the Town of Herbert.	Carried
258-26 HDRB Minutes	Hamm Wanner	THAT Council acknowledge and file the Herbert & District Recreation Board meeting minutes of September 10, 2026.	Carried
259-26 Library Minutes	Martens Becker	THAT Council acknowledge and file the Herbert Branch Library meeting minutes of September 17, 2026.	Carried
260-26 Enter Closed Session	Martens Becker	RESOLVED THAT: Council enter into a closed session at 7:37 pm to discuss Labour in Town. (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Protection of Privacy Act.)	Carried
261-26 Exit Closed Session	Becker Martens	RESOLVED THAT: Council exit the closed session at 8:12 p.m.	Carried
262-26 Adjournment	Wanner	RESOLVED THAT: This meeting be adjourned at 8:23 pm and that the Council meet again on TUESDAY, October 13, 2026, for a regular meeting at 6:00 p.m.	Carried

CAO

Mayor Ron Mathies

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