

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on September 14, 2026.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel Daniel Hamm Darla Martens Jim Richardson Dawn Wanner Ron Becker	Absent: Delegation:

The meeting was called to order by Mayor Mathies at 6:00 p.m.

231-26 Consent Agenda	Martens Gammel	RESOLVED THAT: Council adopt the Consent Agenda as a whole, and that the items contained therein form part of these minutes.	Carried
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232-26 Admin Report	Hamm Becker	RESOLVED THAT: Council approves the Administrator’s Report as presented and forms a part of these minutes	Carried
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233-26 Council Reports	Becker Gammel	RESOLVED THAT: Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
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234-26 Wells No. 3 & 4	Hamm Becker	THAT the Town of Herbert accept the quote from Municipal Utilities in the amount of \$11,200.00, plus applicable taxes, to undertake pump testing of Wells No. 3 and No. 4 in order to evaluate opportunities for increasing well water production.	Carried
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235-26 Community Grant Program	Wanner Gammel	WHEREAS the Town of Herbert provides grant funding to non-profit organizations that contribute to the well-being and vitality of the community; and WHEREAS Council has carefully reviewed the applications received for the 2026 Community Grant Program; BE IT RESOLVED that Council approve the following 2026 Community Grant allocations and direct the Chief Administrative Officer to issue payment accordingly: • Prairie Wind Estates - \$4,250.00 • Herbert Community Youth Ministry - \$1,500.00 • Mennonite Central Committee (MCC) - \$3,250.00 for a total allocation of \$9,000.00	Carried
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236-26 Tax Arrears Lot 2, Bk 3 Plan 62392	Hamm Gammel	BE IT RESOLVED THAT that the Town of Herbert enter into an Agreement for the payment of Tax Arrears with the registered owner(s) of Lot 2, Block 3, Plan 62392 and Lot 3, Block 3, Plan 62392, substantially in the form presented to Council, and that the Mayor and Chief Administrative Officer be authorized to execute the agreement of behalf of the Town.	Carried
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237-26 Memorial Park Washroom	Wanner Becker	WHEREAS the Town of Herbert was successful in obtaining funding through the Enabling Accessibility Fund for the construction of the new park washroom facility; and WHEREAS Progress Invoice No. 2 has been received from Bridal Construction for work completed to date; BE IT RESOLVED that the Town of Herbert approve payment of Progress Invoice No. 2 from Bridal Construction in the amount of \$33,600.00, plus applicable taxes, for the construction of the new park washroom facility funded through the Enabling Accessibility Fund. FURTHER BE IT RESOLVED that a final invoice will be submitted upon completion of the remaining work, including the installation of the eaves and privacy screen. Carried
238-26 SUMAssure Insurance Changes	Becker Martens	WHEREAS the 2026/2027 SUMAssure insurance renewal is due October 1, 2026; BE IT RESOLVED that Council direct the Chief Administrative Officer to request the following changes to the Town's property insurance coverage as part of the 2026/2027 renewal: • Train Station: change coverage from Actual Cash Value (ACV) to Replacement Cost (RC); • Blacksmith Shop: change coverage from Replacement Cost (RC) to Wreckage Value; • Pioneer Cottage: change coverage from Replacement Cost (RC) to Wreckage Value; • Reed Valley School: change coverage from Replacement Cost (RC) to Wreckage Value; BE IT FURTHER RESOLVED that Administration proceed with the 2026/2027 insurance renewal accordingly. Carried
239-26 Assistant Foreman Salary	Richardson Gammel	WHEREAS Council has reviewed a proposed adjustment to the Assistant Foreman salary classification; BE IT RESOLVED that the Town of Herbert direct the Chief Administrative Officer to request a Letter of Understanding from SEIU regarding the proposed changes to the Assistant Foreman position compensation and to bring the matter back to Council for consideration upon receipt. Carried
240-26 HDSC Minutes	Martens Hamm	WHEREAS Council has reviewed the meeting minutes submitted by HDSC Inc. for the dates listed below; BE IT RESOLVED that the Town of Herbert acknowledge receipt of and accept the HDSC Inc. meeting minutes for the following dates: • March 3, 2026 • March 26, 2026 • April 22, 2026 and that the minutes be filed for information. Carried

241-26 WSA Inspection Reports	Hamm Gammel	WHEREAS Council has reviewed the Waterworks and Sewer works Inspection Reports issued by the Water Security Agency and dated August 25, 2026; BE IT RESOLVED that the Town of Herbert acknowledge receipt of and accept the Water Security Agency Waterworks and Sewer works Inspection Reports dated August 25, 2026, and that the reports be filed for information. Carried
242-26 Transfer Station Shed	Becker Hamm	WHEREAS the Town of Herbert has received bids for the former Transfer Station shed; BE IT RESOLVED that Council accept the bid of \$300.00 for the old Transfer Station shed. BE IT FURTHER RESOLVED that the successful bidder shall be responsible for all costs associated with the removal and relocation of the shed, and that the shed must be removed from Town property no later than October 15, 2026. Carried
243-26 Enter Closed Session	Gammel Becker	RESOLVED THAT: Council enter into a closed session at 7:18 pm to discuss Labour in Town. (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Protection of Privacy Act.) Carried
244-26 Water Plant Operator	Wanner Becker	Request for recorded vote by Dawn Wanner THAT the Town of Herbert terminate the employment of the Water Plant Operator effective immediately due to non-compliance. FOR: Ron Becker, Pat Gammel, Dawn Wanner AGAINST: Ron Mathies, Jim Richardson ABSTAIN: Darla Martens, Daniel Hamm Defeated
245-26 Exit Closed Session	Richardson Hamm	RESOLVED THAT: Council exit the closed session at 8:25 p.m. Carried
246-26 Adjournment	Wanner	RESOLVED THAT: This meeting be adjourned at 8:30 pm and that the Council meet again on September 28, 2026, for a regular meeting at 6:00 p.m. Carried

CAO

Mayor Ron Mathies

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