The minutes of the regular meeting of the Council of the Town of Herbert held Council Chambers at 503 Herbert Avenue on November 8, 2021.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO

 Councillors: Iain Dunbar Delegation:

 Pat Gammel

 Tom Newburgh Spectator: Rhonda Ens – The Herald

 Sharon Nickel

 Doug Osmond

 Dawn Wanner

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

221-21 Nickel THAT the Consent Agenda be adopted as a whole and forms a part of these

Consent Gammel minutes.

Agenda Carried

222-21 Gammel THAT Council approves the Administrator’s Report as presented and forms

Admin Newburgh a part of these minutes.

Report Carried

223-21 Dunbar THAT Council accepts the Maintenance Report for the month of October,

Maintenance Osmond 2021 as presented by Maintenance Manager, April Deacon, and filed.

Report

 Carried

224-21 Newburgh THAT the Council, Committee and Mayor reporting given at this meeting

Council Wanner are accepted and filed.

Reports Carried

225-21 Gammel WHEREAS the Town of Herbert requires a contractor for the construction of

Construction Nickel a compound at the East Shop; and

Bid

Awarded WHEREAS an ad for Tender closed on October 8, 2021 at 4 pm; and

 WHEREAS the Council requested more information from the two (2)

 bidders;

 BE IT RESOLVED THAT the contract will be awarded to APF Contracting.

Carried

226-21 Osmond WHEREAS the CAO will be away on vacation time from December 10 to Holiday Newburgh December 26 and returning to the office on December 27; and

Office

Closure WHEREAS the statutory holidays for December 25 and December 26 land on a weekend;

 BE IT RESOLVED THAT the Town Office will be closed on December 24 and December 27 in lieu of statutory holidays and THAT the November and December council meeting dates are as follows:

 Monday, November 22; Monday, December 6; and Wednesday, December 29.

 Carried

227-21 Dunbar THAT Council has reviewed the applications for the Non-Profit Taxation

Tax Grant Newburgh and will award the budgeted $10,000.00 as follows:

Recipients

 MCC $2000

 PWE $4400

 HCYM Inc. $1500

 New Horizons $2100

 Carried

228-21 Newburgh WHEREAS the signing authority for the Town of Herbert has changed as a Signing Nickel result of the resignation of two elected officials;

Authority

Change BE IT RESOLVED THAT the Town of Herbert Council ask the Administrator to remove the following signing authorities for the Town of Herbert at the Prairie Centre Credit Union:

Cheryl Davis and Thom Voth

 Carried

229-21 Nickel THAT the signing authority for the Town of Herbert at the Prairie Signing Gammel Centre Credit Union will be Michelle Mackow or Pam Schaitel AND Authority one of the following councillors:

 Ron Mathies Dawn Wanner Pat Gammel

 Doug Osmond Sharon Nickel Iain Dunbar

 Tom Newburgh

 Carried

230-21 Dunbar THAT Council approve of the amended Deputy Mayor schedule as follows:

Deputy Newburgh

Mayor Doug Osmond November 23, 2020 – June 30, 2021

Schedule Iain Dunbar July 1, 2020 – February 28, 2022

 Tom Newburg March 1, 2022 – October 31, 2022

 Sharon Nickel November 1, 2022 – June 30, 2023

 Pat Gammel July 1, 2023 – February 28, 2024

 Dawn Wanner March 1, 2014 – October 31, 2024

 Carried

231-21 Gammel THAT by majority vote of Council the following committee appointments Committee Newburgh are made, and;

Appointments THAT the Mayor is an ex officio voting member of all Committees established by Council and that the Administrator for the Town of Herbert will act as the Secretary for all committees.

 Building Committee

* Pat Gammel – Chairperson
* Tom Newburgh – Member

 Equipment Committee

* Iain Dunbar – Chairperson
* Doug Osmond – Member

 Personnel Committee

* Doug Osmond – Chairperson
* Iain Dunbar – Member

 Safety Committee

* Dawn Wanner – Chairperson
* Sharon Nickel – Member

 RCMP Musical Ride Committee

* Sharon Nickel
* Dawn Wanner

 Fundraising Committee (sub-committee of the HDRB)

* Tom Newburgh

 Carried

232-21 Osmond THAT Mayor Ron Mathies appoints the following members to the Standing Standing Dunbar Committees, and;

Committee THAT the Mayor is an ex officio voting member of all Committees

Appointments established by Council and that the Administrator for the Town of Herbert will act as the Secretary for all committees.

 Bylaw Enforcement Committee

Dawn Wanner – Chairperson

Sharon Nickel – Member

 Utilities and Waste Committee

Iain Dunbar – Chairperson

Doug Osmond – Member

 Economic Development

Doug Osmond – Chairperson

Iain Dunbar – Member

 Transportation Committee

Tom Newburgh – Chairperson

Pat Gammel – Member

 Emergency and Fire Preparedness Committee

Pat Gammel – Chairperson

Tom Newburgh – Member

 Recreation Committee

Sharon Nickel – Chairperson

Dawn Wanner – Member

 Carried

233-21 Newburgh WHEREAS The Public Libraries Act, 1996 states that Council will appoint a Regional Gammel member of the regional library board and their alternate each year;

Library

Appointment BE IT RESOLVED THAT the Herbert Town Council appoint Doug Osmond and Alternate and alternate, Sharon Nickel, to the Herbert Chinook Regional Library board.

 Carried

234-21 Newburgh THAT Bylaw 2021-03 being a Bylaw for the Town of Herbert to control the Bylaw Dunbar removal of snow from private property, be read a first time.

2021-03 Carried

235-21 Osmond THAT Bylaw 2021-03 being a Bylaw for the Town of Herbert to control the Bylaw Newburgh removal of snow from private property, be read a second time.

2021-03 Carried

236-21 Gammel THAT Bylaw 2021-03 being a Bylaw for the Town of Herbert to control the Bylaw Newburgh removal of snow from private property, will be given three readings at this 2021-03 meeting.

 Carried Unanimously

237-21 Osmond THAT Bylaw 2021-03 being a Bylaw for the Town of Herbert to control the Bylaw Dunbar removal of snow from private property, be read a third time and adopted.

2021-03

 Carried

238-21 Nickel THAT this meeting is adjourned at 8:21 p.m. and that Council meet for a

Adjournment special meeting on Monday, November 15, 2021 at 6:00 p.m.

Carried

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CAO Mayor Ron Mathies