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| **POLICY:**  Services – Town of Herbert | | **COUNCIL RESOLUTION:**  Resolution:  Effective: |
| **DEPARTMENT:**  Administration | **POLICY NUMBER:**  2019-5.0 | **Amended Date:**  Resolution: |

**5.1 F. Water Meter Reading**

The owner/occupant of a water meter must submit a meter reading a minimum of every three months as per the schedule:

* January, April, July and October

Town Maintenance Staff will do an annual inspection of all water meters in the Town of Herbert during the Month of September.